

MEAS GSA eBoard Meeting Minutes  
4 November 2010  
As Recorded by Secretary Joseph B. Zambon

NOTE: Action items are italicized.

- Convened Lunchtime Meeting at Ruckus in Mission Valley
- eBoard members present (5): Ashlee Lillis, Katie Pierson, Joseph Zambon, Rebecca Pirtle-Levy, Robert Dunn
- Discussed ideas for new merchandise
  - Water Bottles
    - Stainless Steel
    - Cost to GSA, \$4-5ea + \$50 printing fee
    - Sell for \$10
    - Provider is [discountmugs.com](http://discountmugs.com)
  - Flash drives
    - 2gb for \$8ea
    - Thought that 2gb was too small to be of interest to most students
  - Decided to sell off remaining inventory and pursue new merchandise in 2011
- 2011 Calendars
  - Calendar contest is upcoming
  - *Send email to measgrads asking for submissions to the Photo contest (Joe)*
    - Set deadline to be November 20<sup>th</sup>
    - Tell students to include a caption
    - Require submissions to be from original author only
    - Request landscape format and high resolution for printing
  - Aim to sell 2011 calendars during week of 29 November-3 December (last week of classes)
    - Sell in lobby sometime during that week for 2 days
- MEASGRADS listserv
  - Decided to continue to use 1 list
    - Setting up a “meassocial” list may cause confusion between events, problems with constantly updating addresses on both lists, would have to do through Google and not NCSU, possibility of spam getting sent.
  - Ashlee suggested setting up a weekly newsletter to distribute via the email list
    - Will cut down on intra-weekly emails
    - Sent during the early part of the week to encourage attendance at later events
      - Close Happy Hour poll earlier in the week instead of Friday afternoon
    - *Ashlee has a template she will send to Joe*
    - Aim to send out newsletter on Monday, update website with info
- Documentary viewings
  - *Robert volunteered to continue organizing viewings to show documentaries*

- Looking to do on a monthly basis
- MEAS Faculty Committees
  - *Ashlee will look into the list of committees and delegate GSA members to serve to represent MEAS-GSA within MEAS*
  - *Ashlee will look into representing MEAS-GSA at weekly faculty meetings (as needed)*
- Website
  - *Joe will look into getting a more prominent link on the MEAS website to the GSA website*
  - *Joe will look into updating the Student information page*
    - In the future we will provide space for students to submit pictures of themselves as well as their research websites
    - Joe mentioned the addition of an alumni page so that current and prospective students could see where past students are currently employed
      - Alumni may be interested in serving in a mentor or hiring capacity for future graduates
  - *Joe will post links to various forms on the website*
    - Travel Authorizations, UGSA Travel Funding Opportunities, Scholarships/Fellowships
      - List by due dates for easy reference
    - If you see a form you would like linked to the main website, please email it to Joe
    - *Joe will change the website tab "MEAS" to "Links"*
  - *Joe will look into setting up a Facebook page for the MEAS GSA*
- General Meetings
  - Due to lack of interest in past meetings, Ashlee suggested inviting interested students to monthly/bi-monthly open eBoard meetings and holding GSA General Meetings once per semester
  - Students will be invited and encouraged to attend informal eBoard meetings to submit ideas, provide feedback
  - Votes will continue to occur at General GSA meetings, assuming a quorum is present
- Fundraising
  - Rebecca had discussed the possibility of using fundraising to cover students travel to/from conferences
  - Ideas included a 5K race around campus, "Run 4 Research"
    - Discussed requiring a donation-based entry fee (i.e. Relay 4 Life) vs. a flat entry fee per person (i.e. Krispy Kreme Challenge)
    - Hope to eventually raise more than \$5K annually
    - Post a form on a website for donations
    - Gather sponsors
    - Think of a fun gimmick to get people to run (i.e. Krispy Kreme Challenge, costume contest, prizes for best dressed relay team, etc.)
    - Robert discussed the use of timing devices, hiring a company to take care of these details for runners to post their times

- Graduate Symposium
  - Katie had said that Bethany from Biology was discussing teaming up with MEAS to put together a joint Graduate Symposium
  - Discussions included the use of presentations and poster sessions, allowing students to choose which they would like to provide
  - Formation of a committee to choose between abstracts and chair sessions
  - Try to keep organized but informal, light-hearted
    - Encourage students to participate, gain valuable experience in scientific speaking in front of a group of people without all the pressure of Seminar
  - *Katie will collaborate with Bethany to get things moving*
- Meeting was concluded